

Board of Education  
Lapeer County Intermediate School District

Minutes of the Regular Meeting  
October 17, 2018  
Education and Technology Center, Room 101  
690 N. Lake Pleasant Road  
Attica, MI 48412

MEMBERS PRESENT: Lawrence Czapiewski, President  
Paul Bowman, Vice-President  
Rod Dewey, Treasurer  
Cheryl Howell, Trustee

MEMBERS ABSENT: Janet Watz, Secretary

STAFF PRESENT: Dan Allen  
Jennifer English  
Cathleen McNally  
Anthony Najor  
Cheryl Porter  
Ann Schwieman  
Steven Zott

GUESTS PRESENT: Akshay Kapoor, Lewis & Knopf, P.C.,

**I. ROUTINE MATTERS**

**Call to Order**

President Czapiewski called the meeting to order at 7:00 PM with the Pledge of Allegiance.

**Approval of Minutes**

Moved by Mr. Dewey, supported by Mrs. Howell, the Board of Education approve the Minutes of the Regular Meeting of September 19, 2018 as presented.

The motion carried unanimously.

**Approval of Agenda**

Moved by Mr. Bowman, supported by Mr. Dewey, the Board of Education approve the Agenda as presented.

The motion carried unanimously.

**II. PUBLIC PARTICIPATION**

None

**III. PRESENTATION**

Mr. Akshay Kapoor, Lewis & Knopf, P.C., presented the Board of Education with a review of the 2017-18 Financial Audit Report for the Lapeer County Intermediate School District.

**IV. FINANCE**

**Approval of Bills**

Moved by Mr. Bowman, supported by Mrs. Howell, the Board of Education approve the Accounts Payable in the amount of \$822,293.88.  
The motion carried unanimously.

**Treasurer's Report**

Mr. Dewey, Treasurer, presented the Treasurer's Report.

**V. CONSENT AGENDA**

Moved by Mr. Dewey, supported by Mr. Bowman, the Board of Education approve the Consent Agenda as presented.

Mr. Bowman	<input checked="" type="checkbox"/>	Aye;	<input type="checkbox"/>	Nay
Mrs. Howell	<input checked="" type="checkbox"/>	Aye;	<input type="checkbox"/>	Nay
Mr. Dewey	<input checked="" type="checkbox"/>	Aye;	<input type="checkbox"/>	Nay
Mr. Czapiewski	<input checked="" type="checkbox"/>	Aye;	<input type="checkbox"/>	Nay

The motion carried unanimously by a roll call vote.

- Student Trip – The overnight trip to the VE Southern Region Tradeshow in Pigeon Forge, Tennessee, from November 18-21, 2018, for an amount not to exceed \$3,742.
- Resignations – The Superintendent's acceptance of the following resignations with regret and best wishes:
  - o Joel Fidler – Adult Education Instructor;
  - o Jamie Manns – After-Hours Supervisor;
  - o Joan Tessmer – CTE Paraprofessional for Agriscience (Non-School Days); and
  - o Linda Winstead – CTE Paraprofessional for Construction Trades.
- Posting Recommendations – The posting of the following positions:
  - o After-Hours Supervisor
  - o CTE Paraprofessional for Agriscience (Non-School Days)
  - o CTE Paraprofessional for Construction Trades
  - o IT Technician
  - o System Administrator

**VI. PERSONNEL**

Moved by Mr. Dewey, supported by Mrs. Howell, the Board of Education approve the employment of Angela Zeck to fill the position of Adult Education Instructor in accordance with the portions of the Employment Guide pertaining to Ancillary Staff.  
The motion carried unanimously.

Moved by Mr. Dewey, supported by Mr. Bowman, the Board of Education approve the employment of Ramon Moreno-Diaz to fill the position of CTE Paraprofessional in accordance with the portions of the Employment Guide pertaining to Ancillary Staff.

The motion carried unanimously.

Moved by Mr. Bowman, supported by Mrs. Howell, the Board of Education approve the employment of Jennifer English to fill the position of Secretary for Special Education for the Consortium of Exceptional Children in accordance with the portions of the Employment Guide pertaining to Non-Represented Support Staff.

The motion carried unanimously.

Moved by Mr. Dewey, supported by Mrs. Howell, the Board of Education approve the employment of Blake Tong to fill the position of System Administrator in accordance with the portions of the Employment Guide pertaining to Non-Represented Support Staff.

The motion carried unanimously.

#### **VII. BUSINESS**

Moved by Mr. Bowman, supported by Mr. Dewey, the Board of Education approve the purchase of classroom kits from Excell Medical Supplies for an amount not to exceed \$20,670.

The motion carried unanimously.

Moved by Mrs. Howell, supported by Mr. Dewey, the Board of Education approve the purchase of excavating services from David W. Duckwitz Excavating for an amount not to exceed \$4,972.

The motion carried unanimously.

Moved by Mr. Bowman, supported by Mrs. Howell, the Board of Education approve a trip to the National Association of Agricultural Educators in San Antonio, Texas, on November 27, 2018 – December 1, 2018, for an amount not to exceed \$440.

The motion carried unanimously.

Moved by Mr. Bowman, supported by Mrs. Howell, the Board of Education approve a trip to the National Association of Broadcasters Conference in New York City, New York, on October 18, 2018, for an amount not to exceed \$185.

The motion carried unanimously.

#### **VIII. PUBLIC PARTICIPATION**

Cathleen McNally, CTE Instructor for Welding and Machining Technology, presented the Board of Education with information pertaining to the grant-funded, evening welding program.

Anthony Najor, Assistant Principal for CTE Programs, presented the Board of Education with information pertaining to the 22 Pushup Challenge, an activity involving pressing out twenty-two pushups to promote awareness for veteran suicide prevention along with honoring military service members and veterans.

**IX. SUPERINTENDENT/ADMINISTRATIVE REPORTS**

The Superintendent presented the Board of Education with information pertaining to a plan for transitioning the role for the Administrative Assistant for the Superintendent and Director of Administrative Services and Personnel, proposed wage adjustments, countywide building scanning services, the Local College Access Network (LCAN) and Child Savings Account (CSA) projects, the use of surplus funds for equipment/capital outlay purchases, the exceptional and continuous service provided to students by staff, leaves of absences, and legislative updates.

The Director of Finance presented the Board of Education with information pertaining to a recent staff trip and various financial reports.

The Director of Technology presented the Board of Education with information pertaining to a recent technology conference and various services provided by the technology department.

The Director of Administrative Services and Personnel presented the Board of Education with information pertaining to the new bargaining unit organized by Paraprofessionals for the Career and Technical Education Center (LITAP) and personnel updates.

**XI. ADJOURNMENT**

President Czapiewski declared the meeting adjourned at 8:22 PM.

  
Lawrence P. Czapiewski, President

  
Janet Watz, Secretary